



DREXEL UNIVERSITY

Thomas R. Kline

School of Law

Field Practicum Enrollment Form

Student Information

NAME: _____

DU ID: _____

CLASS YEAR: _____

Course Information

SEMESTER AND YEAR _____

CREDITS (1-3): _____

INSTRUCTOR: _____

GRADE MODE: ☐ Standard Letter ☐ Pass/Fail

WORK SITE AND JOB
DUTIES:

DESCRIPTION OF WORK
FOR ACADEMIC CREDIT:

ACADEMIC WORK DUE DATE

(no later than last day of exams in the term): _____

Signatures

STUDENT CONSENT: _____

DATE: _____

INSTRUCTOR APPROVAL: _____

DATE: _____

ACADEMIC DEAN APPROVAL: _____

DATE: _____

This signed proposal form should be submitted to the Office of Student Affairs no later than the end of the second week of classes.



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FIELD PRACTICUM STRUCTURE AND PROCESS

The course is available for 1-3 credits. The course requirements depend upon the number of credits being sought, as is described below.

The credits also are intended to correspond to the number of hours each student spends in the field each week. The hours are expected on average to range from about 8-12 per week.

If the course is taken for 1-2 credits, it is generally expected to be pass/fail (Credit/No Credit). If the course is taken for 3 credits, it is generally expected to be graded (A,B,C...)

Credit/No Credit Option – Structure and Requirements

Each week, you will be required to create a reflective journal entry on a topic that relates to experiences at your placement setting and/or the particular circumstances that have arisen during the week. The journaling process will give you an opportunity to step back and reflect on a challenging legal matter or an issue that is of interest for you for purposes of probing more deeply, and gaining new insights to inform your professional development. Please refrain from including any confidential legal information in your journal entries.

For those taking the course for 1-2 “ungraded” credits, at the end of the semester, you will be expected to submit your cumulative journals as well as a sample work product or a cover memorandum.

Standard Letter Graded Option – Structure and Requirements

If you are taking this course for a letter grade, you will generally be expected to develop and complete a project that is reflected in a substantial piece of writing. The possible projects include researching and writing an in-depth paper on a topic related to your field experience, creating a curriculum for community legal education connected to your field experience, and developing other original materials agreed upon by you, your supervising attorney in the field, and your faculty supervisor/professor.
